



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

IIIT – Srikakulam

S. M. Puram (V), Etcherla (M), Srikakulam (Dist.), Andhra Pradesh – 532402

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Date:- 23-07-2018

Ref. RGUKT/APIIIT/SKLM/Pro/Exam Cell/Canon Toners /Lr.No.01/2018-19

NOTICE INVITING QUOTATIONS

IIIT-SRIKAKULAM, RGUKT-AP invites sealed quotations from interested parties for supply of Canon Toners for IIIT-SRIKAKULAM campus, located at prefab campus, IIIT Nuzvid, Krishna Dist. Pin-521202

Last Date for Submission : 06/08/2018

Item Description : As per Annexure – 1

Address for Communication : Administrative Officer,  
IIIT-SRIKAKULAM,  
Located at Prefab campus, IIIT Nuzvid,  
Krishna Dist. Pin-521202

Terms & Conditions:

1. The bidder should be reputed manufacturer or its authorized dealer.
2. The Bidder is required to have CST/TIN Registration Number and GST Registration
3. The Bidder should not have been barred by any PSU/Govt. Dept. in business with them.
4. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding GST).
5. The quotations must be addressed to “Administrative Officer, IIIT-Srikakulam, RGUKT,AP, Camp Office at IIIT-Nuzvid, Krishna Dist. Pin- 521202
6. The sealed cover should be super scribed with above mentioned Ref. No. and must reach the office on or before the last date through Speed-post/Registered Post.
7. Delivery should be within specified days mentioned in Purchase Order, i.e., within one week from the date of purchase order. If the items are not delivered within the stipulated time, the supplier shall be liable to pay a penalty of 1% of the total order value for each delay of 10 days or part thereof and the amount will be deducted from the payment on account of purchase.
8. Unloading of items and delivery to the store place shall be responsibility of the firm.
9. The suppliers will undertake warranty of items from the date of supply and shall have to mention clearly the period of warranty in financial bid. The supplier further warrants that the items shall be free from defects.

10. Payment shall be made 100% after delivery of the items in good condition.

11. IIIT-SRIKAKULAM, RGUKT, A.P reserves the right to reject any/all quotation(s) without assigning any reasons whatsoever.

12. Quotations received against our notification are considered as accepting the terms and conditions of IIIT-SRIKAKULAM, RGUKT, A.P.

**Sd/-**  
**Administrative Officer (i/c)**  
**IIIT- Srikakulam- RGUKT –A.P.**

Annexure – 1

S.NO	Details of items with all specifications (Model, manufacture name, etc.,)	Quantity required	Unit price	GST	Total cost
1	CANON IR4551 Toners (Black and White Cartridges )	06			

**Sd/-**  
**Administrative Officer (i/c)**  
**IIIT- Srikakulam- RGUKT –A.P.**